

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, October 6, 2022

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
City of Charlottesville			Christine Jacobs, Executive Director	x	
Michael Payne	x		David Blount, Deputy Director/Legislative Director	x	
Liz Russell	x		Don Reed, Finance Director		
Albemarle County			Ruth Emerick, Chief Operating Officer	x	
Ned Gallaway, Chair	x		Sandy Shackelford, Planning/Transportation Director		
Jim Andrews	x		Ian Baxter, Planner II	x	
Fluvanna County			Lucinda Shannon, Senior Regional Planner		
Tony O'Brien, Vice Chair	x		Sara Pennington, TDM/Rideshare Program Manager		
Keith Smith, Treasurer	x		Gretchen Thomas, Administrative Assistant		
Greene County			Isabella O'Brien, Planner I		
Dale Herring	x		Ryan Mickles, Planner III		
Andrea Wilkinson	x		Lori Allshouse, Program Director - VATI		
Louisa County			Brandon Boccher, PT Housing Grant Administrator		
Rachel Jones	x		GUESTS/PUBLIC PRESENT		
Tommy Barlow	x				
Nelson County					
Jesse Rutherford	x				
Ernie Reed	x				

1. CALL TO ORDER:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Ned Gallaway, presided and called the meeting to order at 7:00 pm. New Commissioner Liz Russell was introduced by Ned Gallaway. Ruth Emerick took attendance by round table introductions and certified that a quorum was present.

2. MATTERS FROM THE PUBLIC:

a. **Comments by the Public:** None.

b. **Comments provided via email, online, web site, etc.:** None.

3. PRESENTATIONS:



City of Charlottesville

Albemarle County

Fluvanna County

Greene County

Louisa County

Nelson County

a. Central Virginia Regional Housing Partnership Update

The Central Virginia Regional Housing Partnership (CVRHP) was established in 2019 and is made up of appointed representatives from our six member jurisdictions and private, nonprofit and citizen stakeholders, to include representatives from UVA, workforce development, public health, and public transit. Staff updated the Commission on the recently completed strategic plan, current initiatives, and an upcoming, in-person Housing Summit to be held on March 24, 2023 at the Omni Charlottesville, hosted by the CVRHP.

b. Virginia Housing Development Grant Update

The TJPDC was awarded \$2 million from Virginia Housing to develop a minimum of 20 affordable housing units throughout the region. Three sub-recipients (Virginia Supportive Housing, Habitat for Humanity [Charlottesville, Piedmont, Fluvanna], and the Charlottesville Redevelopment Housing Authority) were awarded gap funding to complete approximately 160 total units. Staff gave an update on the number of units completed in each jurisdiction to date.

4. CONSENT AGENDA: Action Items

a. Minutes of September 1, 2022 Meeting

Motion/Action: On a motion by Jesse Rutherford, seconded by Dale Herring, the Commission unanimously approved the meeting minutes as presented.

b. Monthly Financials Reports

Motion/Action: On a motion by Keith Smith, seconded by Andrea Wilkinson, the Commission unanimously approved the monthly financial reports as presented.

5. NEW BUSINESS:

a. Letter of Support Request – Greene County – Building Resilient Infrastructure and Communities (BRIC) Grant

BRIC is a competitive FEMA grant (through VDEM) to support states, local communities, tribes, and territories for hazard mitigation projects that aim to reduce the risk from disasters and natural hazards. Greene County staff have asked the Commission for their support for a grant to construct a pumped storage reservoir and water treatment plan to mitigate future droughts and secure safe drinking water for the community.

Motion/Action: On a motion by Dale Herring, seconded by Andrea Wilkinson, the Commission unanimously supported Greene County's BRIC grant application to FEMA.

b. FY23 Commonwealth of Virginia Financial Assistance Contract (DHCD) and FY23 Work Plan

The TJPDC receives annual funding from the state through the Department of Housing and Community Development (DHCD). Staff gave a brief update on the activities highlighted in the submitted FY22 annual report, as well as on the status of the FY23 contract with DHCD and quarterly payments from the state.

c. FY24 Projected Operating Budget

The draft FY24 Projected Operating Budget was reviewed by the Executive/Finance Committee in August and recommended to the Commission for review in the September 1, meeting. The FY24 Projected Budget is balanced with \$45,438,497 in revenues and \$45,438,497 in expenses, with the assumption of only known revenue sources and expenses. It includes a two-cent increase in the per capita rate (to \$0.64) as approved by the Commission in the September meeting.

6. RESOLUTIONS:

a. Resolution Approving the Fiscal Year 2024 TJPDC Projected Budget

Motion/Action: On a motion by Jesse Rutherford, seconded by Tony O'Brien, the Commission unanimously approved the resolution adopting the FY24 TJPDC projected budget.

7. EXECUTIVE DIRECTOR'S REPORT:

Monthly Report: Christine Jacobs gave an update on the TJPDC's efforts to fill three open positions. Updates were given on the TJPDC's programs. Staff, along with co-applicant Firefly, prepared and submitted a \$13 million 2023 VATI grant application for work to be completed on behalf of Albemarle, Greene, Cumberland, and Madison counties. Staff also submitted an application for Virginia Eviction Reduction Pilot (VERP) 3.0 funds on September 16th. The Central Virginia Regional Housing Partnership held its quarterly meeting on September 28th and will hold an in-person Regional Housing Summit March 24, 2023 at the Omni Charlottesville. Staff will meet with each local jurisdiction to receive direction on how HOME-ARP funds will be committed, and then will prepare the required annual action plan. Staff submitted a nearly \$1.1 million application to USDOT for the Safe Streets and Roads for All grant program to develop a comprehensive safety action plan for each member jurisdiction. The CA-MPO is undertaking an update to the Long-Range Transportation Plan. The Regional Transit Vision plan draft was delivered to staff for a first round of suggested revisions/additions. Staff submitted priority regional activities for the Watershed Improvement Program. A Request for Proposals was issued for a consultant to complete a Comprehensive Economic Development Strategy (CEDS) for Region 10 and Region 9, with proposals due October 14th.

8. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction: Each Commissioner was invited to share updates from their jurisdiction.

b. Items for Next Meeting – November 3, 2022

- i. Annual Financial Audit Report Acceptance
- ii. Quarter One Financial Report (July-Sept)
- iii. Regional Transit Governance Study Presentation

ADJOURNMENT:

Motion/Action: On a motion by Jesse Rutherford, seconded by Tony O'Brien, the Commission unanimously voted to adjourn the October 6, 2022 Commission meeting at 8:45 pm.

Commission materials and meeting recording may be found at www.tjpd.org